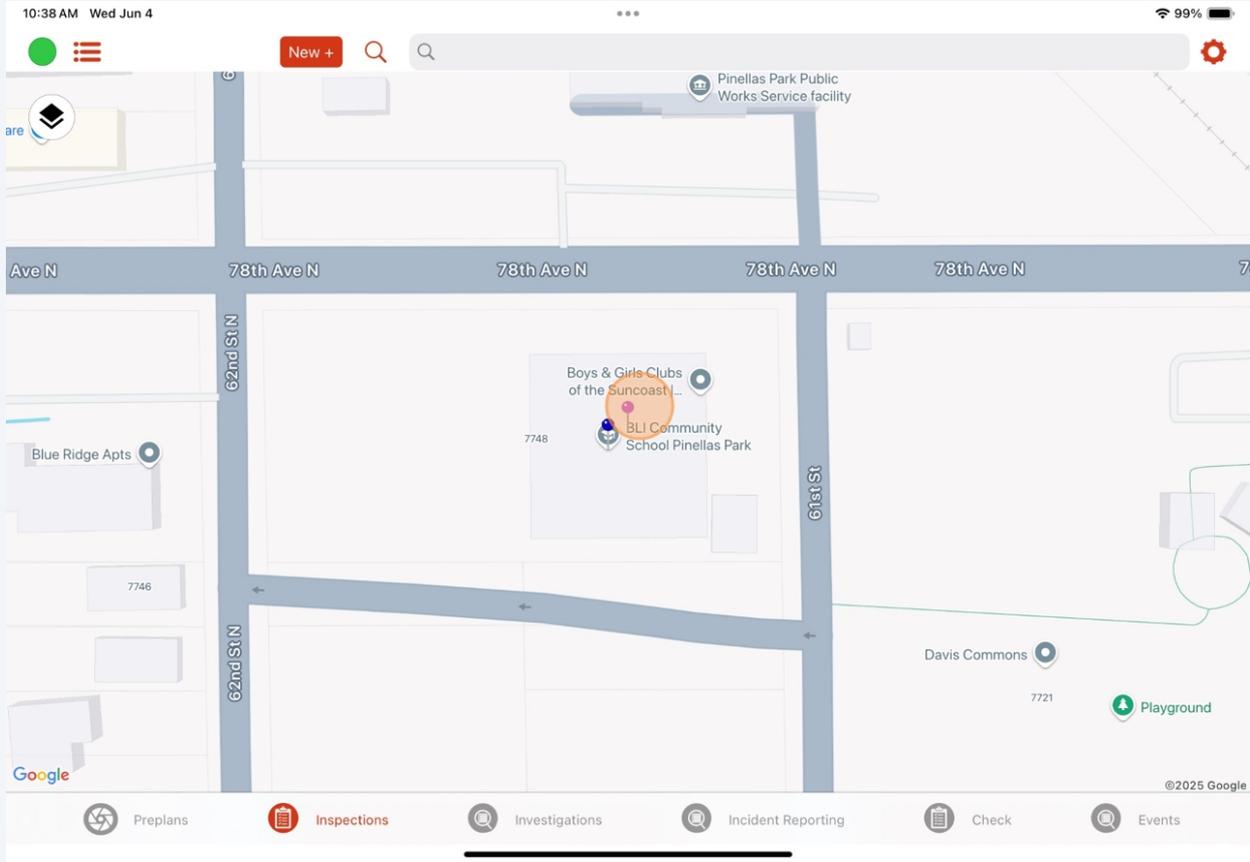


# Searching for an Inspectable Occupancy on the APX SmartCapture App



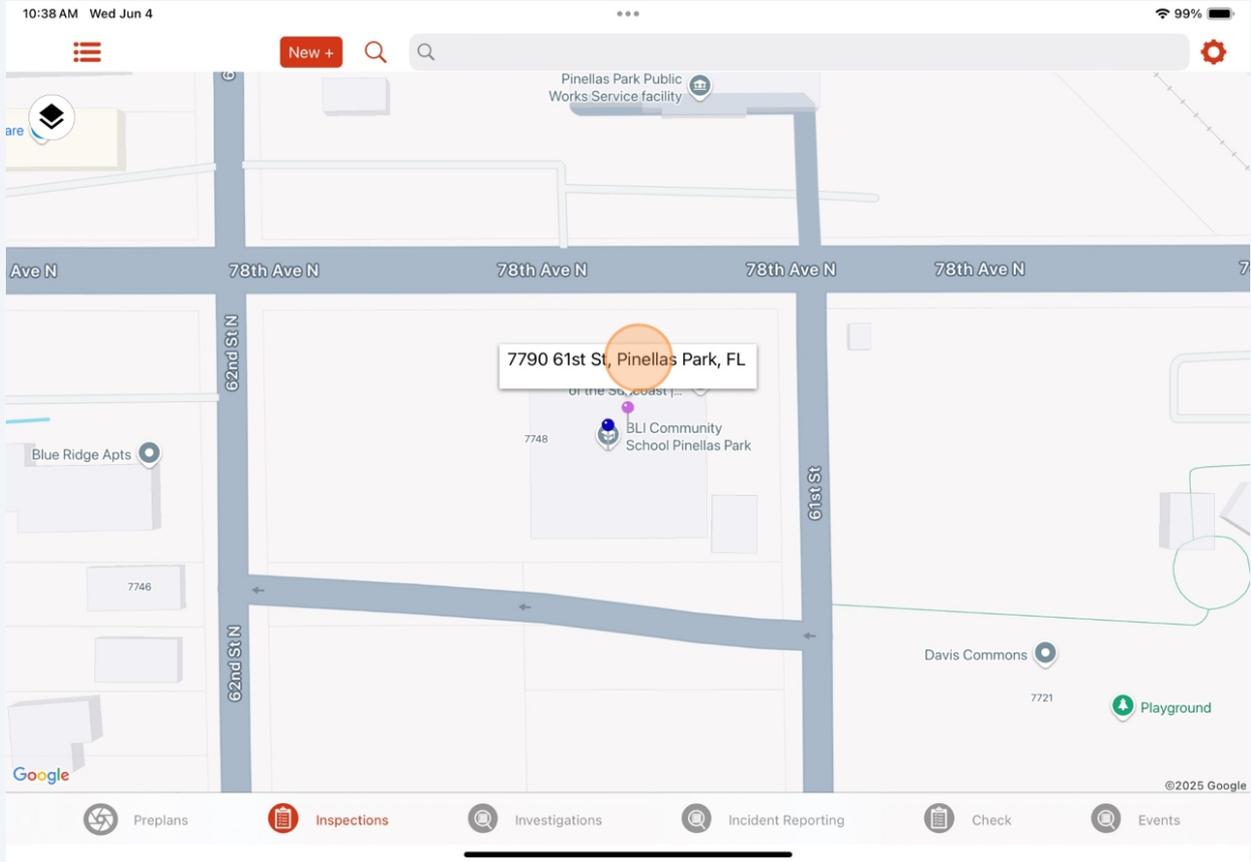
1 Use the search bar to enter an address. A purple pin will drop on the map. Tap the purple pin.

*Note: You can also tap and hold on the map to drop the purple pin, or use the **New** button.*



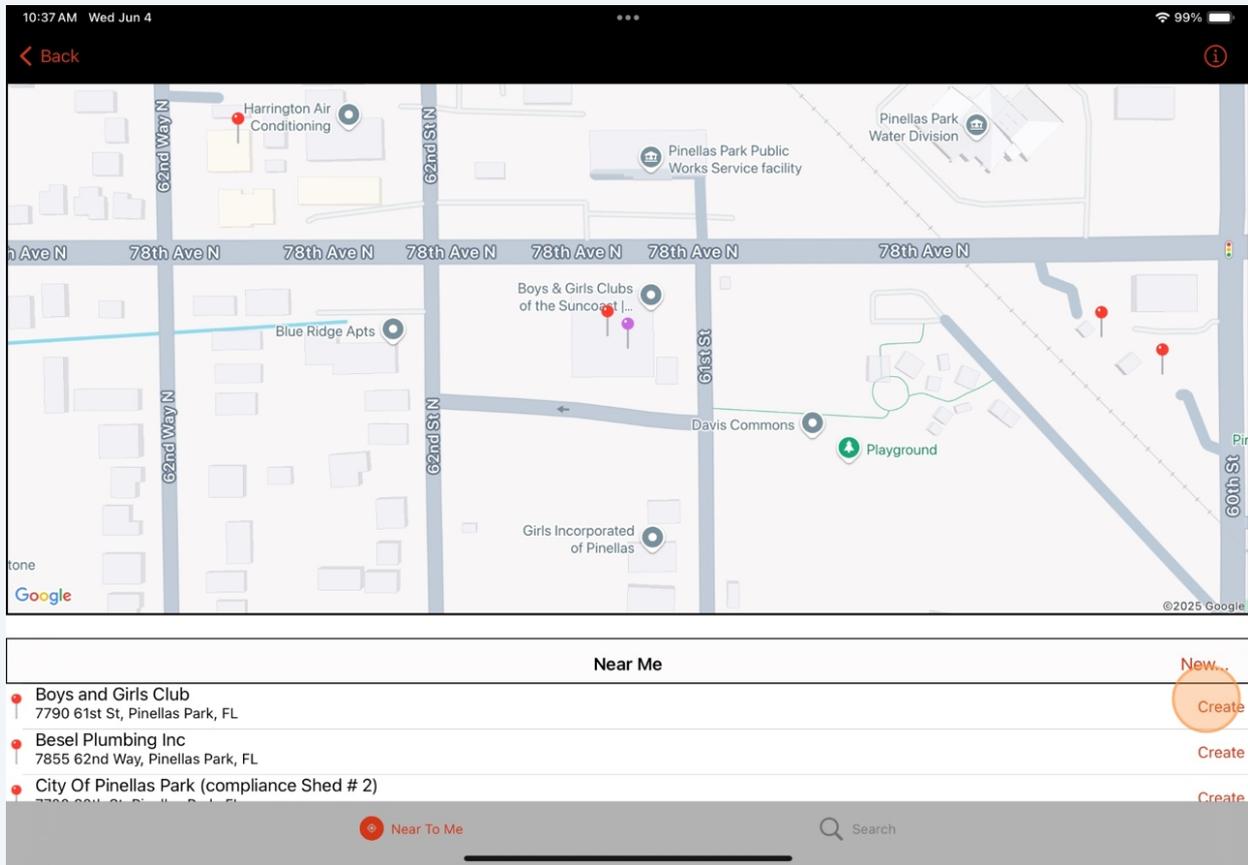
2

Tap the address label to go into the Occupancy Search mode.



3

The Near Me list is based on your map's zoom level. Zoom the map in or out to update the Near Me list. If you see the occupancy in the Near Me list, tap **Create**. The occupancy will be selected and you'll be navigated to the Inspection Request Creation window.



4

Alternatively, tap **Search** in the bottom right, and then search for the occupancy using the search bar. Search results will be returned in the list. Tap **Create** to select an occupancy. You will be navigated to the Inspection Request Creation window.

