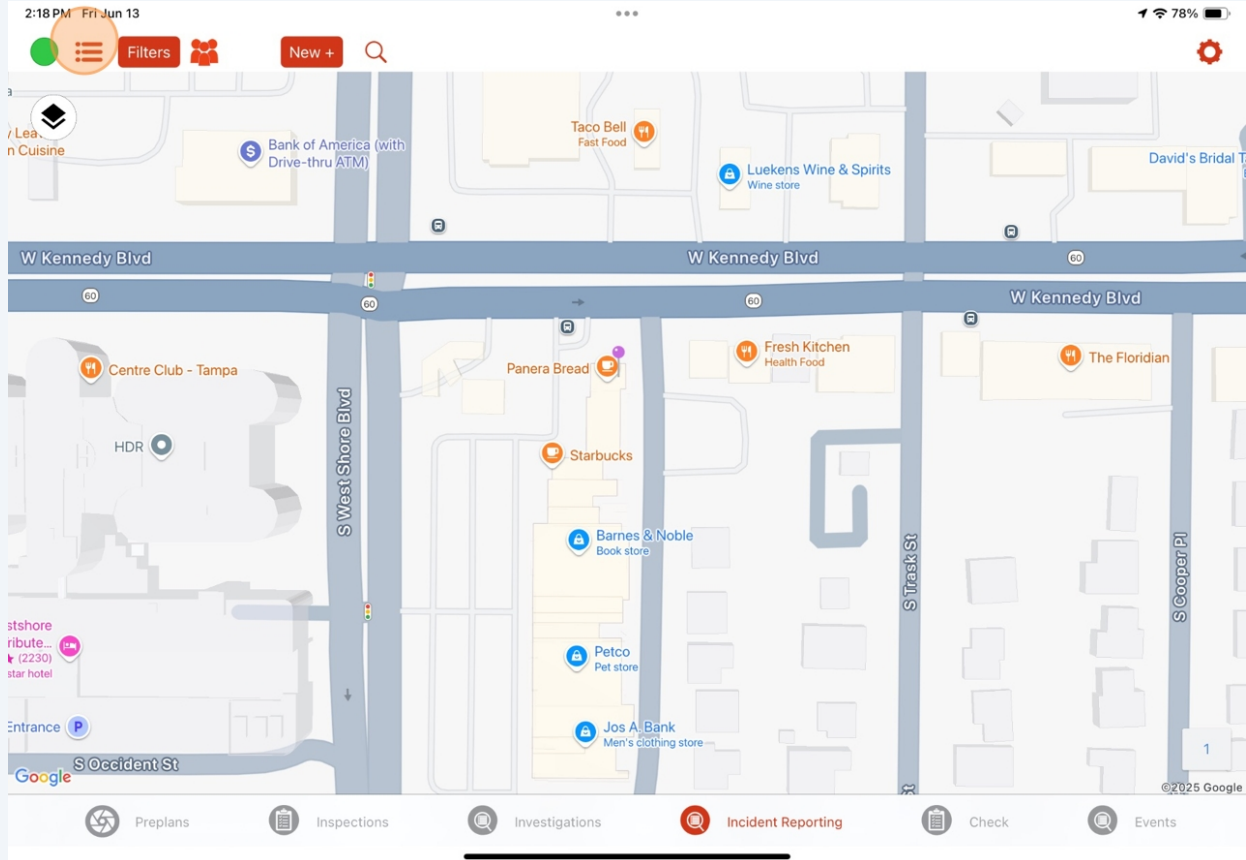


Navigating the Home View on the APX SmartCapture App (Incident Reporting)



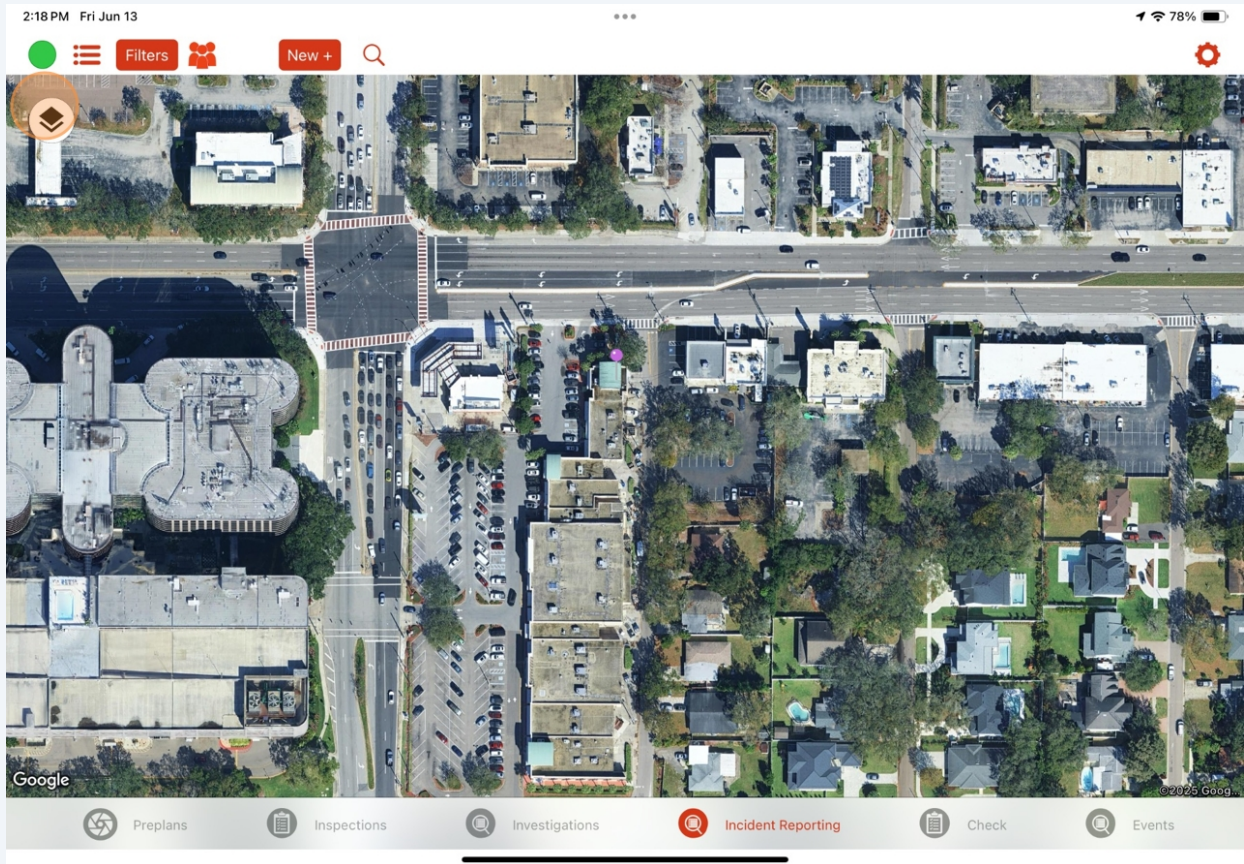
1

To switch between the Map mode and List mode of the Home View, tap the button in the top left, next to the Filters button.



2

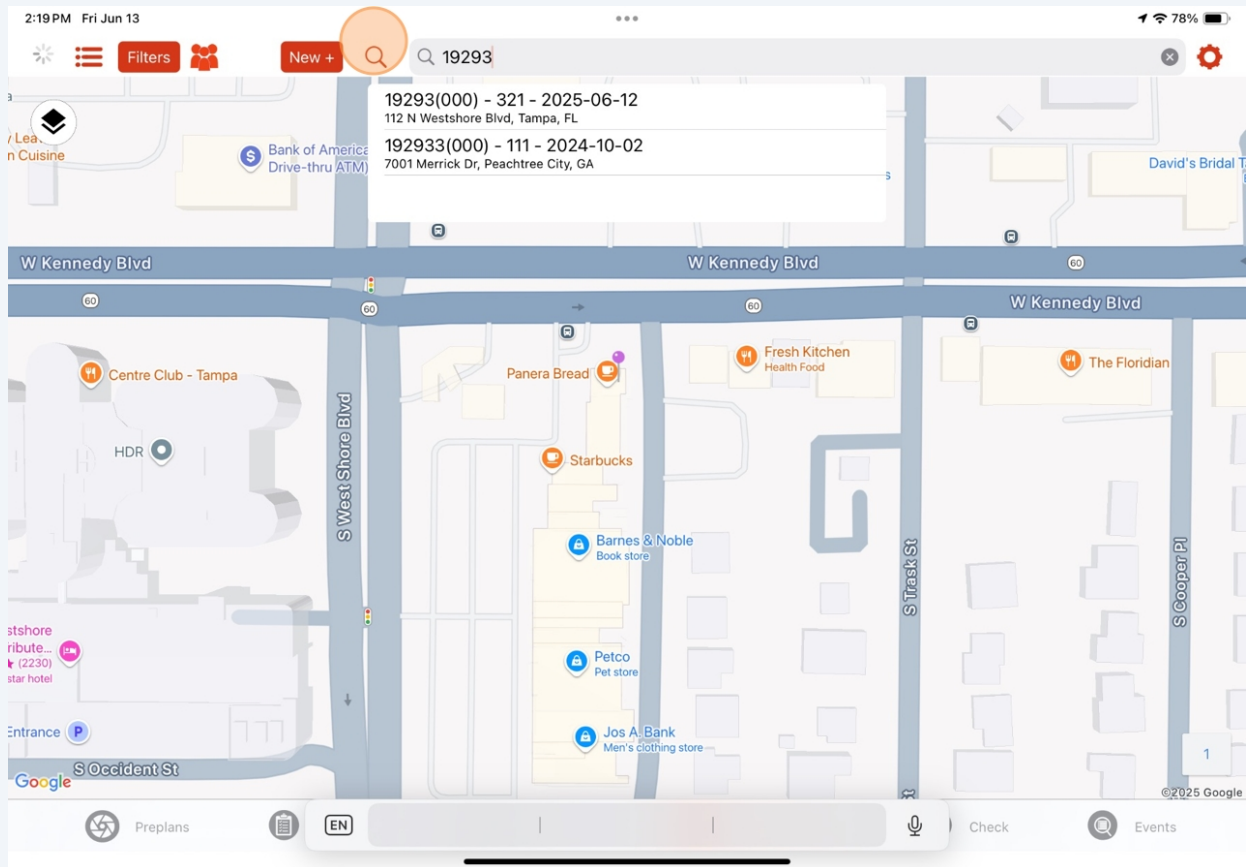
Tap the Map Style button to switch between a Map image and Satellite image.



3

To search for an existing incident, or to search an address to start a new incident, tap the Search button.

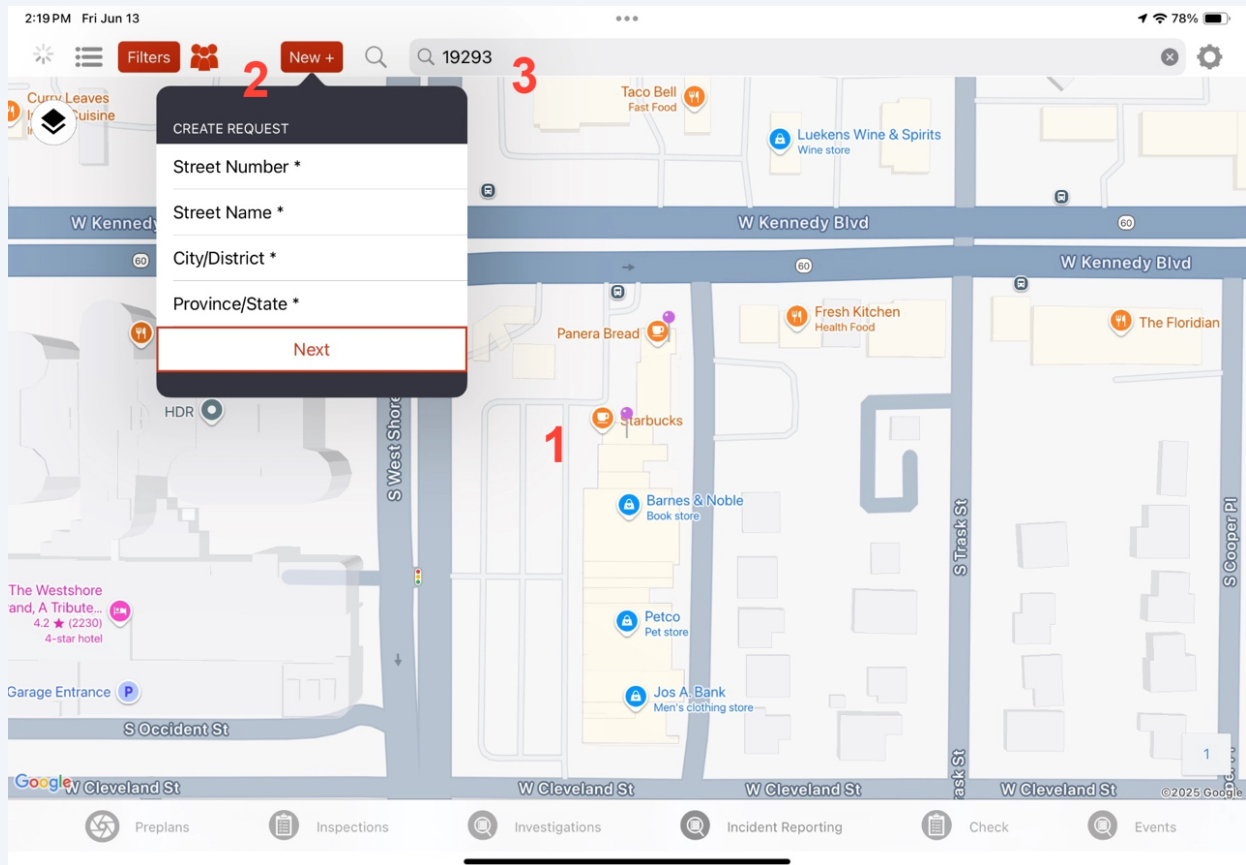
A search bar will appear.



4

4. To select a new location for an inspection, you can either:\

1. Tap and hold on a location on the map
2. Select New + (fill out the address information, then select Next)
3. Use the search bar



5

Tap the **Filters** button to view different filtering options of the Home View. Filter on Date Range, Incident Status, Exposures, Incident Type, or Zone.

To apply filter changes, scroll the filters window and tap **Apply**.

Note: You can also filter on assigned user by tapping the little guy next to the Filters button.

