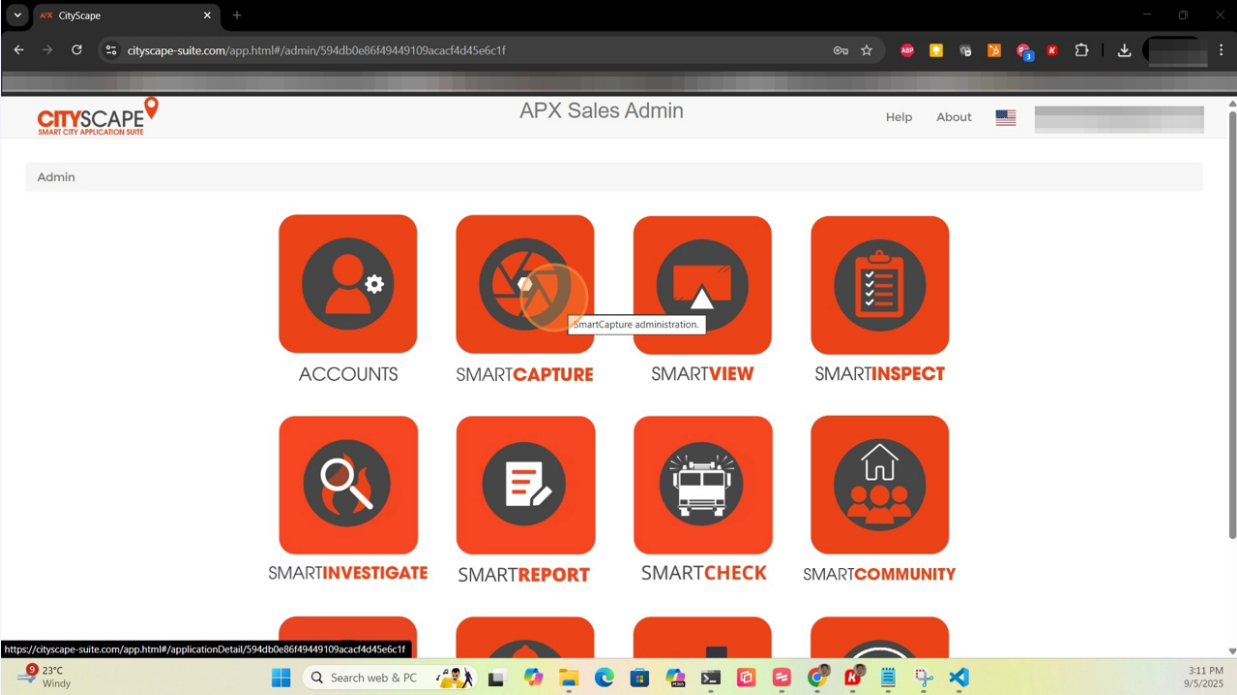


Admin - Viewing Occupancy History Changelists



1 Select the **SmartCapture** tab.



2 Using the List View, Map View, or Search, find the desired occupancy.

SmartCapture

Settings

	List View	Map View		
	<input type="text" value="Search Buildings"/>	<input type="button" value="Reset/Clear"/>		
		*Most recent		
	Address	Last Update Time	Is Inspect Only?	Actions
	936C Cleveland St, Clearwater, FL	Fri, 5 Sept 2025, 11:53:38		<input type="button" value="Update"/> <input type="button" value="History"/> <input type="button" value="Import"/>
Residences	200 Burgard Ave, Ottawa, ON	Mon, 11 Aug 2025, 14:43:39		<input type="button" value="Update"/> <input type="button" value="History"/> <input type="button" value="Import"/>
	7790 61st St, Pinellas Park, FL	Mon, 11 Aug 2025, 14:23:59		<input type="button" value="Update"/> <input type="button" value="History"/> <input type="button" value="Import"/>
	19 Blais St, Embrun, ON	Thu, 7 Aug 2025, 13:52:40		<input type="button" value="Update"/> <input type="button" value="History"/> <input type="button" value="Import"/>
	1801 Woodward Dr, Ottawa, ON	Tue, 5 Aug 2025, 15:31:37		<input type="button" value="Update"/> <input type="button" value="History"/> <input type="button" value="Import"/>
	555 S Kansas Ave, Topeka, KS	Thu, 24 Jul 2025, 11:18:55		<input type="button" value="Update"/> <input type="button" value="History"/> <input type="button" value="Import"/>
	7991 62nd Way #6, Pinellas Park, FL	Thu, 17 Jul 2025, 16:10:23		<input type="button" value="Update"/> <input type="button" value="History"/> <input type="button" value="Import"/>
	4250 66th St, Kenneth City, FL	Fri, 11 Jul 2025, 13:09:13		<input type="button" value="Update"/> <input type="button" value="History"/> <input type="button" value="Import"/>
	1745 Woodward Dr, Ottawa, ON	Thu, 3 Jul 2025, 14:14:52		<input type="button" value="Update"/> <input type="button" value="History"/> <input type="button" value="Import"/>
	1749 Woodward Drive, Ottawa, ON	Thu, 3 Jul 2025, 14:13:23		<input type="button" value="Update"/> <input type="button" value="History"/> <input type="button" value="Import"/>

3 In the Actions column, select **History**.

APX Sales---SmartCapture

Buildings Dashboard Settings

List View Map View

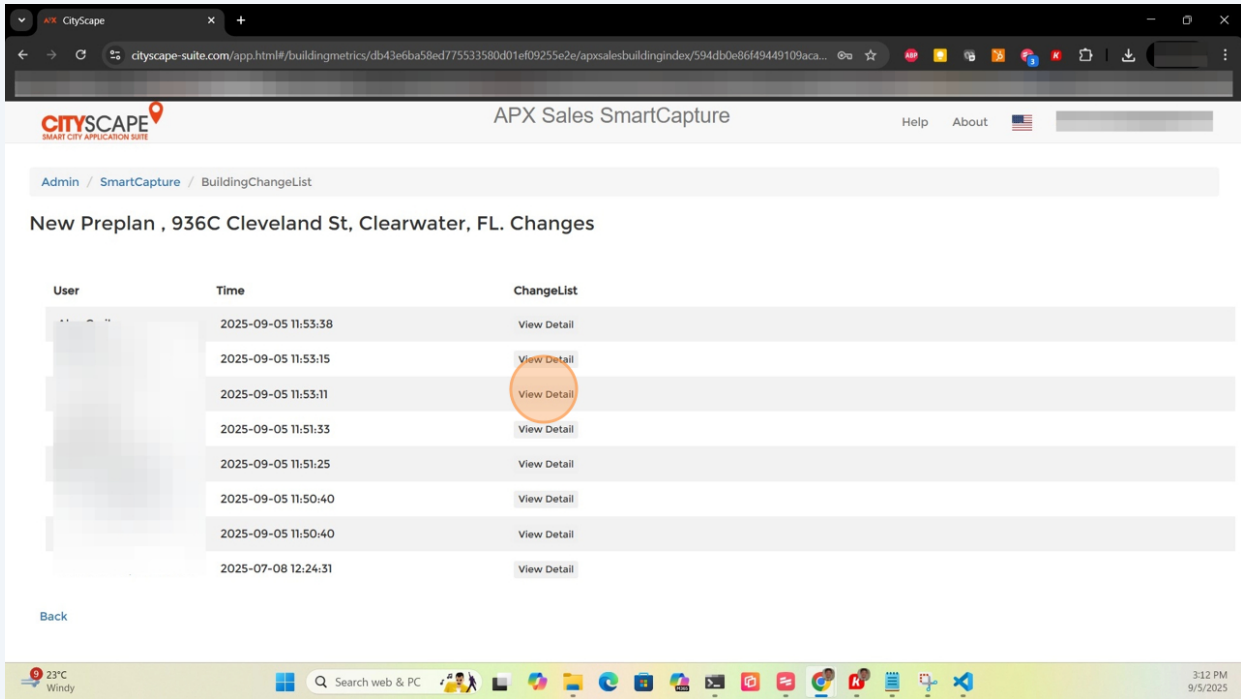
*Most recent update 25 buildings.

Title	Address	Last Update Time	Is Inspect Only?	Actions
New Preplan	936C Cleveland St, Clearwater, FL	Fri, 5 Sept 2025, 11:53:38		<input type="button" value="Update"/> <input type="button" value="History"/> <input type="button" value="Import"/> <input type="button" value="Export"/> <input type="button" value="Delete"/>
Carlingwood Retirement Residences	200 Burgard Ave, Ottawa, ON	Mon, 11 Aug 2025, 14:43:39		<input type="button" value="Update"/> <input type="button" value="History"/> <input type="button" value="Import"/> <input type="button" value="Export"/> <input type="button" value="Delete"/>
Boys and Girls Club	7790 61st St, Pinellas Park, FL	Mon, 11 Aug 2025, 14:23:59		<input type="button" value="Update"/> <input type="button" value="History"/> <input type="button" value="Import"/> <input type="button" value="Export"/> <input type="button" value="Delete"/>
Embrun Dental Clinic	19 Blais St, Embrun, ON	Thu, 7 Aug 2025, 13:52:40		<input type="button" value="Update"/> <input type="button" value="History"/> <input type="button" value="Import"/> <input type="button" value="Export"/> <input type="button" value="Delete"/>
New code picker test	1801 Woodward Dr, Ottawa, ON	Tue, 5 Aug 2025, 15:31:37		<input type="button" value="Update"/> <input type="button" value="History"/> <input type="button" value="Import"/> <input type="button" value="Export"/> <input type="button" value="Delete"/>
Explosives Storage	555 S Kansas Ave, Topeka, KS	Thu, 24 Jul 2025, 11:18:55		<input type="button" value="Update"/> <input type="button" value="History"/> <input type="button" value="Import"/> <input type="button" value="Export"/> <input type="button" value="Delete"/>
Private Storage	7991 62nd Way #6, Pinellas Park, FL	Thu, 17 Jul 2025, 16:10:23		<input type="button" value="Update"/> <input type="button" value="History"/> <input type="button" value="Import"/> <input type="button" value="Export"/> <input type="button" value="Delete"/>
Jacaranda Manor ALF	4250 66th St, Kenneth City, FL	Fri, 11 Jul 2025, 13:09:13		<input type="button" value="Update"/> <input type="button" value="History"/> <input type="button" value="Import"/> <input type="button" value="Export"/> <input type="button" value="Delete"/>
Sync test	1745 Woodward Dr, Ottawa, ON	Thu, 3 Jul 2025, 14:14:52		<input type="button" value="Update"/> <input type="button" value="History"/> <input type="button" value="Import"/> <input type="button" value="Export"/> <input type="button" value="Delete"/>
Smart check Test	1749 Woodward Drive, Ottawa, ON	Thu, 3 Jul 2025, 14:13:23		<input type="button" value="Update"/> <input type="button" value="History"/> <input type="button" value="Import"/> <input type="button" value="Export"/> <input type="button" value="Delete"/>
Vector Solutions	4890 W Kennedy Blvd #300, Tampa, FL	Fri, 20 Jun 2025, 12:10:13		<input type="button" value="Update"/> <input type="button" value="History"/> <input type="button" value="Import"/> <input type="button" value="Export"/> <input type="button" value="Delete"/>
Bank of America	100 N Westshore Blvd, Tampa, FL	Thu, 12 Jun 2025, 10:04:11		<input type="button" value="Update"/> <input type="button" value="History"/> <input type="button" value="Import"/> <input type="button" value="Export"/> <input type="button" value="Delete"/>

23°C Windy 3:11 PM 9/5/2025

4

In the Changelist, select View Detail to view the specific fields that were updated.



SmartCapture / BuildingChangeList

Preplan , 936C Cleveland St, Clearwater, FL. Changes

	Time	ChangeList	
ib	2025-09-05 11:53:38	View Detail	
ib	2025-09-05 11:53:15	View Detail	
		View Detail	
		occupancyType	<ul style="list-style-type: none">new : Comnold :
ib	2025-09-05 11:53:11	gridNumberCollapseAll	<ul style="list-style-type: none">new : falseold :
		highOrLowRisk	<ul style="list-style-type: none">new : High Fold :
ib	2025-09-05 11:51:33	View Detail	



Note: If the Changelist entry is blank, the change was either a) an uploaded photo, or b) a button selection such as emailing an inspection report.