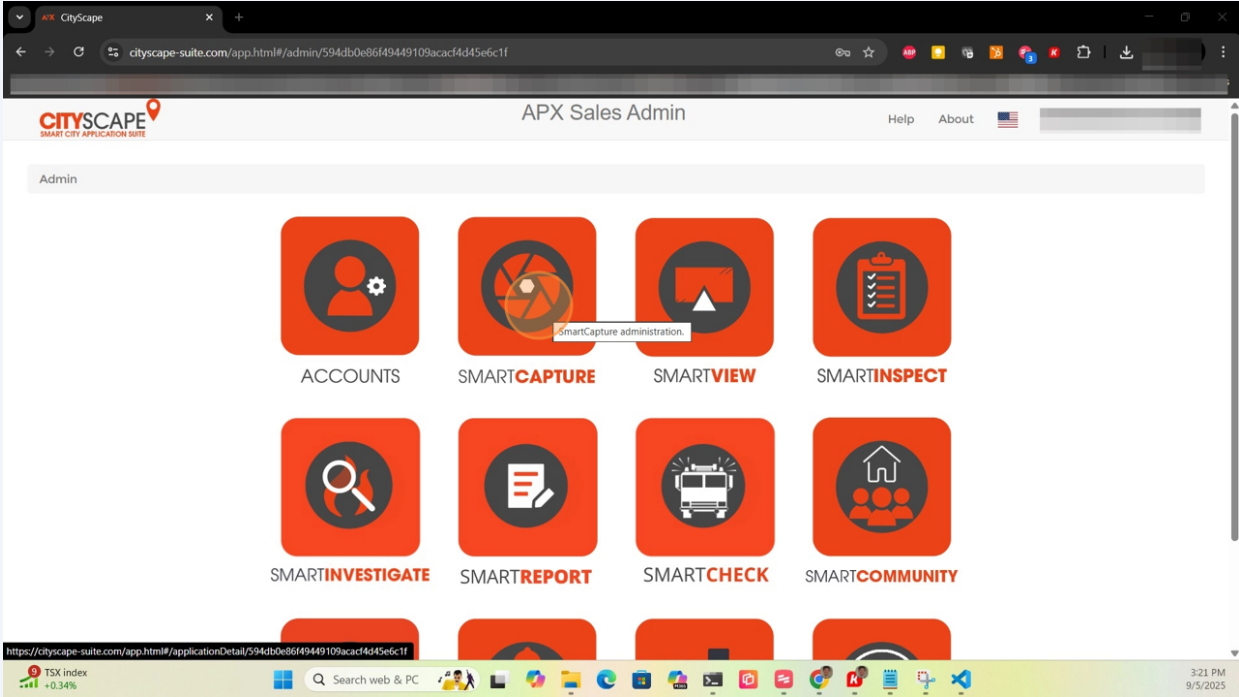


Admin - Deleting an Occupancy Record



1 Select the **SmartCapture** tab.



2 Use the List View, Map View, or Search bar to search for the desired occupancy.

The screenshot shows a web browser window displaying the CityScape application. The browser address bar shows the URL: `cityscape-suite.com/app.html#/applicationDetail/594db0e86f49449109acac4d45e6c1f`. The main content area is a table with the following data:

Occupancy Name	Address	Timestamp	Update	History	Import	Export	Delete
Private Storage	7991 62nd Way #6, Pinellas Park, FL	Thu, 17 Jul 2025, 16:10:23	Update	History	Import	Export	Delete
Jacaranda Manor ALF	4250 66th St, Kenneth City, FL	Fri, 11 Jul 2025, 13:09:13	Update	History	Import	Export	Delete
Sync test	1745 Woodward Dr, Ottawa, ON	Thu, 3 Jul 2025, 14:14:52	Update	History	Import	Export	Delete
Smart check Test	1749 Woodward Drive, Ottawa, ON	Thu, 3 Jul 2025, 14:13:23	Update	History	Import	Export	Delete
Vector Solutions	4890 W Kennedy Blvd #300, Tampa, FL	Fri, 20 Jun 2025, 12:10:13	Update	History	Import	Export	Delete
Bank of America	100 N Westshore Blvd, Tampa, FL	Thu, 12 Jun 2025, 10:04:11	Update	History	Import	Export	Delete
MINI Ottawa	1501 Carling Ave, Ottawa, ON	Wed, 11 Jun 2025, 15:19:22	Update	History	Import	Export	Delete
Camco Acura	1475 Carling Ave, Ottawa, ON	Thu, 5 Jun 2025, 09:34:48	Update	History	Import	Export	Delete
Ottawa Fire Service Station 43	9358 Kirkwood Ave, Ottawa, ON	Wed, 4 Jun 2025, 11:23:45	Update	History	Import	Export	Delete
BelalTest	1211 Portland Ave, Ottawa, ON	Mon, 2 Jun 2025, 12:51:39	Update	History	Import	Export	Delete
Lake Country	151 15 St NE, Spruce Home, SK	Fri, 30 May 2025, 11:57:22	Update	History	Import	Export	Delete
SPSA	2120 Central Ave N, Prince Albert, SK	Fri, 30 May 2025, 11:55:38	Update	History	Import	Export	Delete
Our Lady of Fatima School	2135 Carling Avenue, Ottawa, ON	Thu, 29 May 2025, 11:11:01	Update	History	Import	Export	Delete
Polson Fire Department	106 1st St E, Polson, MT	Wed, 28 May 2025, 09:33:48	Update	History	Import	Export	Delete
Lakeview Inn	4820 N Access Rd, Chetwynd, BC	Thu, 22 May 2025, 14:32:31	Update	History	Import	Export	Delete
Lakeview Inn	4820 N Access Rd, Chetwynd, BC	Thu, 22 May 2025, 14:12:13	Update	History	Import	Export	Delete
Paul's Garage	1201 Maitland Ave, Ottawa, ON	Wed, 21 May 2025, 13:32:36	Update	History	Import	Export	Delete
Perry Fire Hall	224 S Jefferson St, Perry, FL	Wed, 21 May 2025, 13:31:27	Update	History	Import	Export	Delete
Kansas State Fire Marshal	800 SW Jackson St #104, Topeka, KS	Wed, 21 May 2025, 12:12:19	Update	History	Import	Export	Delete

The 'Delete' button for the 'Polson Fire Department' row is highlighted with a red circle. The taskbar at the bottom shows the Windows logo, a search bar, and various application icons. The system tray on the right shows the time as 3:21 PM on 9/5/2025.

3 In the Actions column, select **Delete**.

This screenshot is identical to the one in step 2, showing the same table of occupancy records. The 'Delete' button for the 'Polson Fire Department' row is highlighted with a red circle. The browser address bar and taskbar are also visible, showing the same URL and system information as in step 2.

4 Confirm deletion by selecting **Delete**.

The screenshot shows a web browser window displaying the CityScape application. A confirmation dialog box is overlaid on the screen, asking "Are you sure you want to delete this Building?". The dialog contains the following text:

Building at
4820 N Access Rd, Chetwynd, BC.

This action cannot be undone.

At the bottom of the dialog are two buttons: "Cancel" and "Delete". The "Delete" button is highlighted with a red circle. The background shows a table of buildings with columns for name, address, date, and actions (Update, History, Import, Export, Delete).

Building Name	Address	Date	Update	History	Import	Export	Delete
Private Storage	7991 62nd Way #6, Pinellas Park, FL	Thu, 17 Jul 2025, 16:10:23	Update	History	Import	Export	Delete
Jacaranda Manor ALF	4250 66th St, Ken...		Update	History	Import	Export	Delete
Sync test	1745 Woodward D...		Update	History	Import	Export	Delete
Smart check Test	1749 Woodward D...		Update	History	Import	Export	Delete
Vector Solutions	4890 W Kennedy E...		Update	History	Import	Export	Delete
Bank of America	100 N Westshore S...		Update	History	Import	Export	Delete
MINI Ottawa	1501 Carling Ave, C...		Update	History	Import	Export	Delete
Camco Acura	1475 Carling Ave, C...		Update	History	Import	Export	Delete
Ottawa Fire Service Station 43	9358 Kirkwood Av...		Update	History	Import	Export	Delete
BelaTest	1211 Portland Ave...		Update	History	Import	Export	Delete
Lake Country	151 15 St NE, Spruce Home, SK	Fri, 30 May 2025, 11:57:22	Update	History	Import	Export	Delete
SPSA	2120 Central Ave N, Prince Albert, SK	Fri, 30 May 2025, 11:55:38	Update	History	Import	Export	Delete
Our Lady of Fatima School	2135 Carling Avenue, Ottawa, ON	Thu, 29 May 2025, 11:11:01	Update	History	Import	Export	Delete
Polson Fire Department	106 1st St E, Polson, MT	Wed, 28 May 2025, 09:33:48	Update	History	Import	Export	Delete
Lakeview Inn	4820 N Access Rd, Chetwynd, BC	Thu, 22 May 2025, 14:32:31	Update	History	Import	Export	Delete
Lakeview Inn	4820 N Access Rd, Chetwynd, BC	Thu, 22 May 2025, 14:12:13	Update	History	Import	Export	Delete
Paul's Garage	1201 Maitland Ave, Ottawa, ON	Wed, 21 May 2025, 13:32:36	Update	History	Import	Export	Delete
Perry Fire Hall	224 S Jefferson St, Perry, FL	Wed, 21 May 2025, 13:31:27	Update	History	Import	Export	Delete
Kansas State Fire Marshal	800 SW Jackson St #104, Topeka, KS	Wed, 21 May 2025, 12:12:19	Update	History	Import	Export	Delete