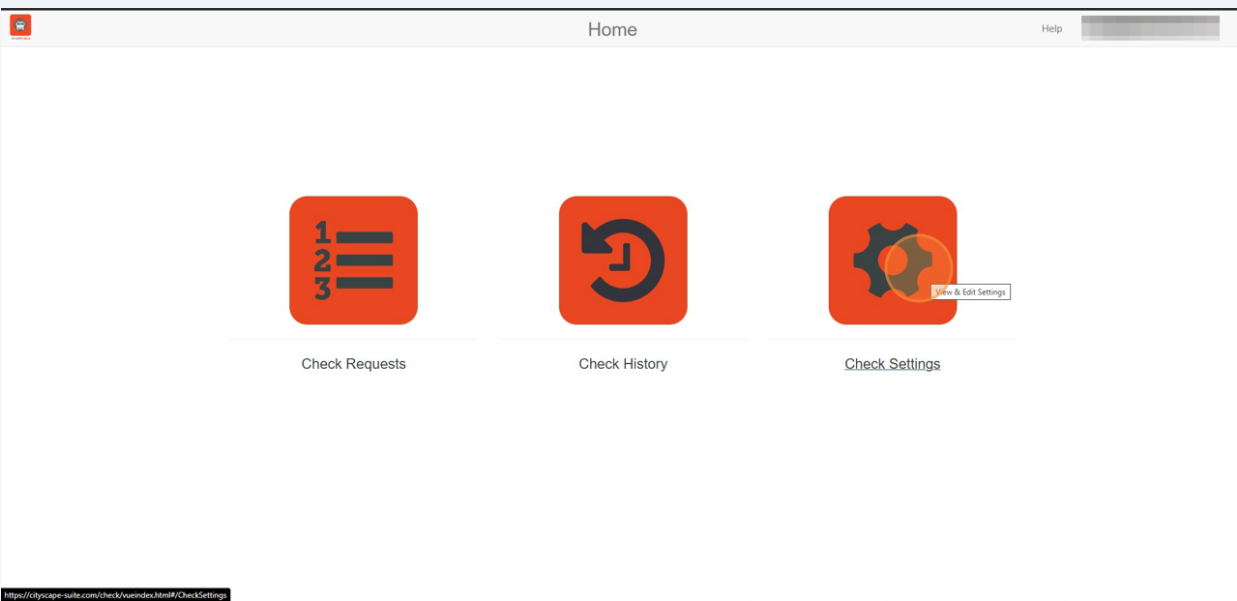


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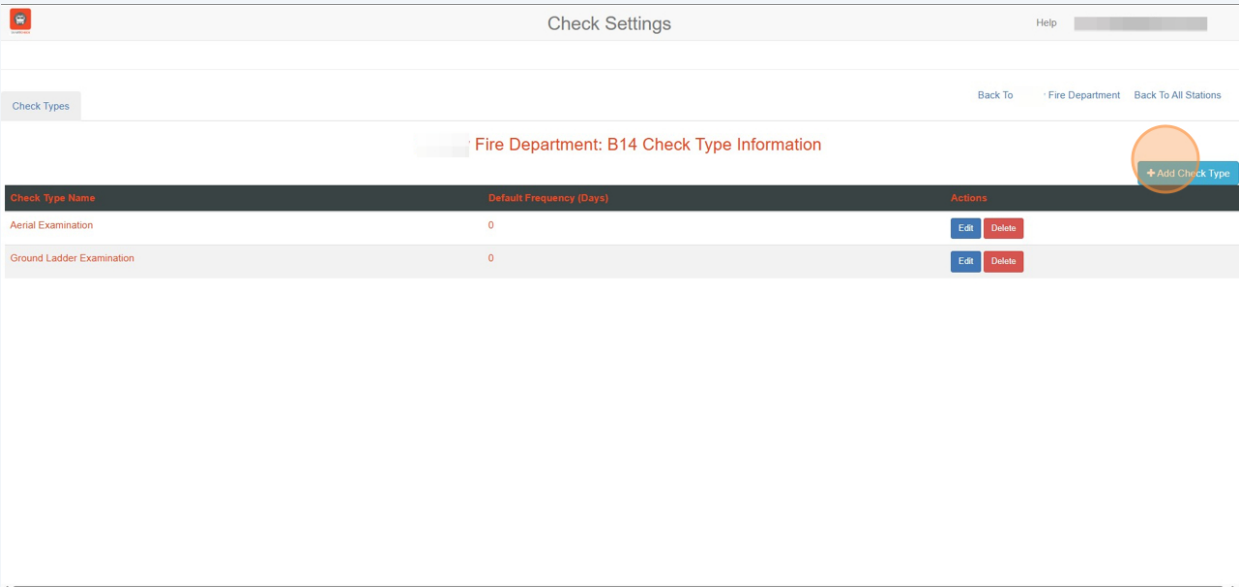
Adding a new Check Type to an Apparatus



1 In SmartCheck, select **Check Settings**.



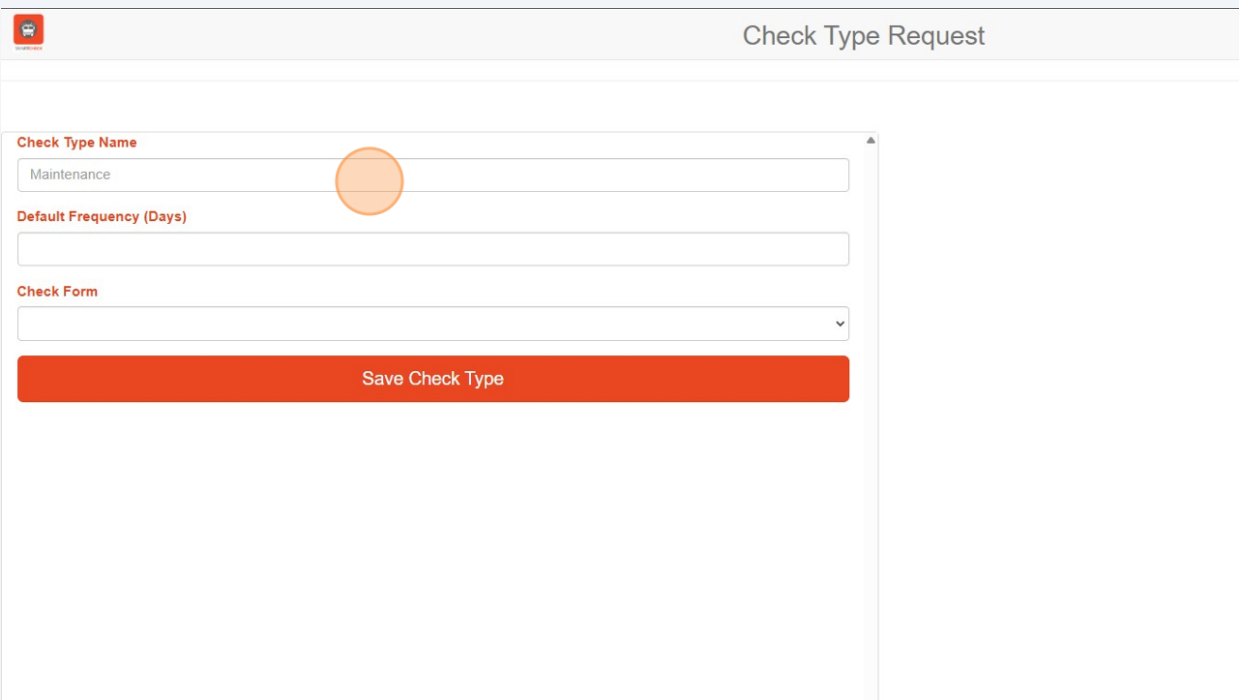
4 Select **Add Check Type**.



The screenshot shows the 'Check Settings' page. At the top, there is a header with a logo, the title 'Check Settings', and a 'Help' button. Below the header, there are navigation links: 'Check Types', 'Back To', 'Fire Department', and 'Back To All Stations'. The main content area is titled 'Fire Department: B14 Check Type Information'. On the right side of this area, there is a button labeled '+ Add Check Type' which is circled in orange. Below this is a table with the following data:

Check Type Name	Default Frequency (Days)	Actions
Aerial Examination	0	Edit Delete
Ground Ladder Examination	0	Edit Delete

5 Enter a name for the new check type (e.g. Pump Test)



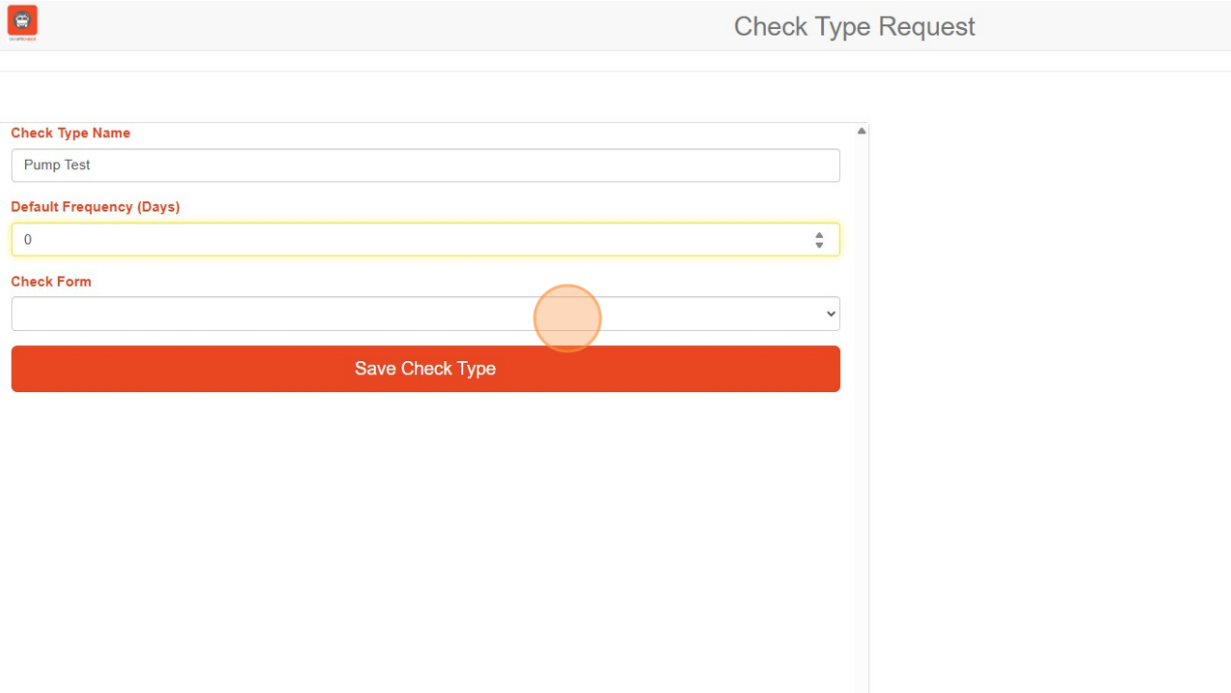
The screenshot shows the 'Check Type Request' form. It has a header with a logo and the title 'Check Type Request'. The form contains the following fields:

- Check Type Name:** A text input field containing 'Maintenance', circled in orange.
- Default Frequency (Days):** A text input field.
- Check Form:** A dropdown menu.

At the bottom of the form is a large orange button labeled 'Save Check Type'.

6

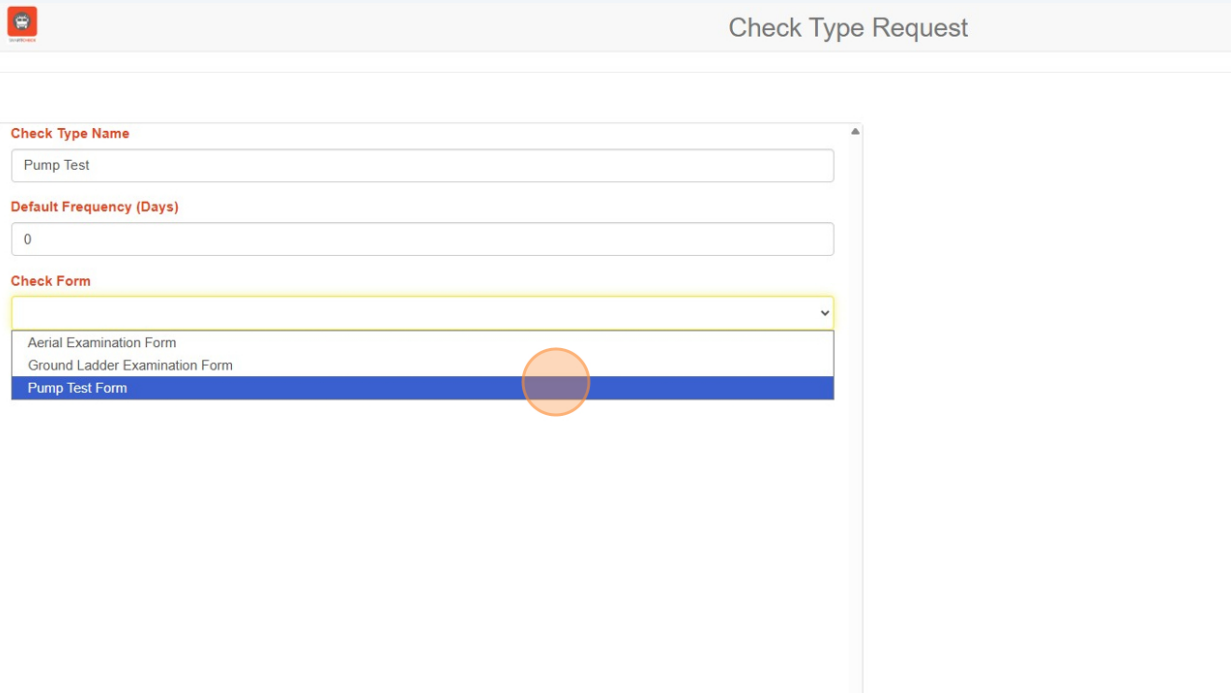
Set a default frequency (in days) for the check.



The screenshot shows a web interface titled "Check Type Request". It contains a form with three main sections: "Check Type Name" with a text input field containing "Pump Test"; "Default Frequency (Days)" with a dropdown menu showing "0", which is highlighted with a yellow border; and "Check Form" with a dropdown menu. Below the form is a red button labeled "Save Check Type". An orange circle highlights the "Save Check Type" button.

7

Select a check form to associate with the new check type.



The screenshot shows the same "Check Type Request" form. The "Check Form" dropdown menu is open, displaying three options: "Aerial Examination Form", "Ground Ladder Examination Form", and "Pump Test Form". The "Pump Test Form" option is highlighted with a blue background. An orange circle highlights the "Pump Test Form" option.



The Check Form drop-down will be populated by available Check Forms on your instance.

8

Select **Save Check Type**.

Check Type Request

Check Type Name
Pump Test

Default Frequency (Days)
0

Check Form
Pump Test Form

Save Check Type

