

SmartCapture Web - Creating a New Property Record



1 Select New Building.

Buildings

HelpAboutalex.ozajb@apxdata.com

Search Buildings

+ New BuildingExport

Address	Status	Last Update Time	Is Inspect Only?	Actions
51 St Michael's Rd, Cardiff, Wales	Incomplete	10/26/2026, 2:56:13 PM	—	Edit Actions
7790 61st St, Pinellas Park, FL	Completed	10/26/2026, 2:19:43 PM	—	Edit Actions
Pinecrest Park, 2240 Torquay Ave, Ottawa, ON K2C 2Y4, Canada	Incomplete	10/26/2026, 10:54:27 AM	—	Edit Actions
2685 Woodward Drive, Ottawa, ON	Incomplete	10/24/2026, 2:38:36 PM	Yes	Edit Actions
372 Gilmour St, Ottawa, ON	Incomplete	10/23/2026, 2:42:14 PM	—	Edit Actions
7 Sentinel Ct, Cardiff, Wales	Incomplete	10/23/2026, 2:36:57 PM	—	Edit Actions
123 MAIN STREET, Ottawa, ON	Completed	10/23/2026, 2:34:59 PM	—	Edit Actions
555 Somerset St W, Ottawa, ON	Incomplete	10/22/2026, 4:10:00 PM	—	Edit Actions
101 N Main St, Harrisonburg, VA	Incomplete	10/22/2026, 12:00:00 PM	—	Edit Actions
1837 Woodward Dr, Ottawa, ON	Incomplete	10/21/2026, 11:40:59 AM	—	Edit Actions
2390 Monroe Ave, Ottawa, ON	Incomplete	10/21/2026, 10:26:40 AM	—	Edit Actions
200 Gregory St, Black Hawk, CO	Incomplete	10/20/2026, 3:56:06 PM	—	Edit Actions
2397 Monroe Ave, Ottawa, ON	Incomplete	10/20/2026, 3:28:37 PM	—	Edit Actions
13175 Lakefront Dr, Earth City, MO	Incomplete	10/16/2026, 2:31:28 PM	—	Edit Actions
1755 woodward drive, ottawa, ON	Completed	10/15/2026, 4:00:17 PM	—	Edit Actions

2

Use the search bar to fill out address information using a Google Address search.

Users can also fill out address information manually.

New Building

APPS <

- Accounts
- SmartCapture
 - Preplans
 - Dashboard
 - Settings
- SmartView
- SmartMap
- SmartInspect
- SmartInvestigate
- SmartReport
- SmartCheck
- SmartCommunity
- SmartTraining
- SmartHydrant
- SmartDashboard
- SmartManage

SEARCH ADDRESS

5141 78th ave

- 5141 78th Avenue North Pinellas Park, FL, USA
- 5141 78th Ave N St. Petersburg, FL, USA
- 5141 78th Ave N Pinellas Park, FL, USA
- 5141 78th Avenue North Seminole, FL, USA
- 5141 78th Avenue Treasure Island, FL, USA

powered by Google

Pick an address on the map (or edit below), then create the building.

Building Name (Optional)

Street Number *

Street Name *

Unit/Apt#

3

Optional - Add a building name for the new record.

Dashboard

Settings

- SmartView
- SmartMap
- SmartInspect
- SmartInvestigate
- SmartReport
- SmartCheck
- SmartCommunity
- SmartTraining
- SmartHydrant
- SmartDashboard
- SmartManage

Pick an address on the map (or edit below), then create the building.

Building Name (Optional)

Street Number *

5141

Street Name *

78th Ave N

City/District *

Pinellas Park

State *

FL

Zone

ZIP Code (Optional)

33781

5 If configured, use the Zone field to add a Zone value to the new record.

The screenshot shows a web application interface for creating a building record. At the top, there's a map header with 'Prosewing' and 'LacheAH Tree/Service' logos. Below the map, a text prompt says 'Pick an address on the map (or edit below), then create the building.' The form contains several input fields: 'Building Name (Optional)', 'Street Number *' (with value 5141), 'Unit/Apt/#', 'State *' (with value FL), 'Zone' (a dropdown menu with a blue bar and a downward arrow, circled in orange), 'Longitude' (with value -82.7036056), and a 'Create Building' button at the bottom.

6 If multiple preplan forms are configured, use the Form selection field to change the selected form.

The screenshot shows the same 'Create Building' form, but with additional fields and a sidebar. The sidebar on the left lists various modules: SmartView, SmartMap, SmartInspect, SmartInvestigate, SmartReport, SmartCheck, SmartCommunity, SmartTraining, SmartHydrant, SmartDashboard, and SmartManage. The form fields include 'Building Name (Optional)' (with value City Hall), 'Street Number *' (5141), 'Street Name *' (78th Ave N), 'Unit/Apt/#', 'City/District *' (Pinellas Park), 'State *' (FL), 'Zone' (dropdown), 'ZIP Code (Optional)' (33781), 'Latitude' (dropdown menu with options: Preplan, Preplan2, Fire Safety Plan, Onsite Hazards, Preplan; the 'Preplan' option is highlighted in blue and the dropdown is circled in orange), 'Longitude' (-82.7036056), and a 'Create Building' button.

Select **Create Building** to create the new record.

7

User feedback will indicate the record was created successfully, and the user will be redirected to the preplan record.

Map (or edit below), then create the building.

al)

Street Number *

5141

Unit/Apt/#

State *

FL

Longitude

-82.7036056

Create Building

New Building

Help About alex.craig@apxdata.com

Building created successfully. Redirecting to preplan record in 1...

Map (or edit below), then create the building.

Street Number *

5141

Unit/Apt/#

State *

FL

City Hall

ine ⓘ

No value

Address ⓘ

BUILDING DETAILS

5141 78th Ave N, Pinellas Park, FL

Photos

 Link Existing Building Record Photo

 Choose Files

Review

Review Info

Photos

 Link Existing Building Record Photo

 Capture Site plan

 Choose Files

Additional Information - Overview