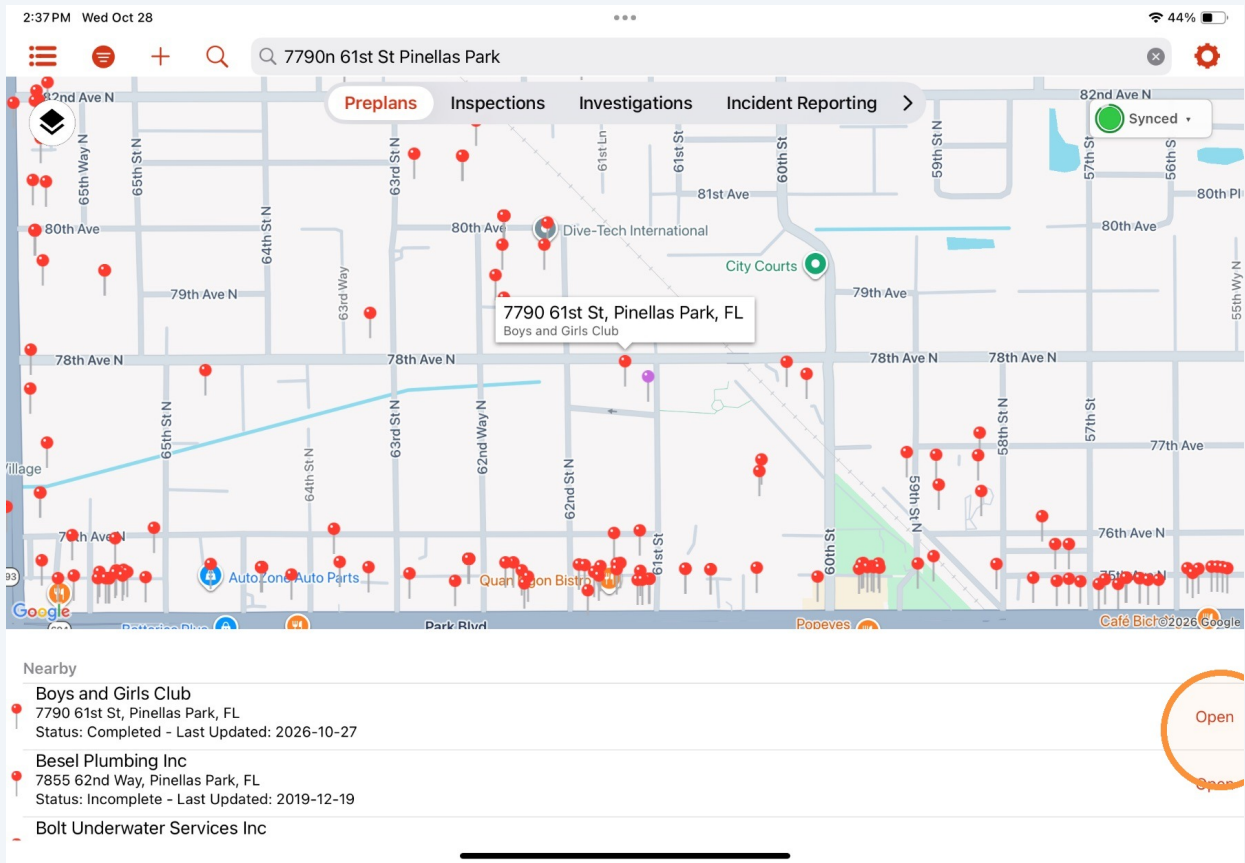
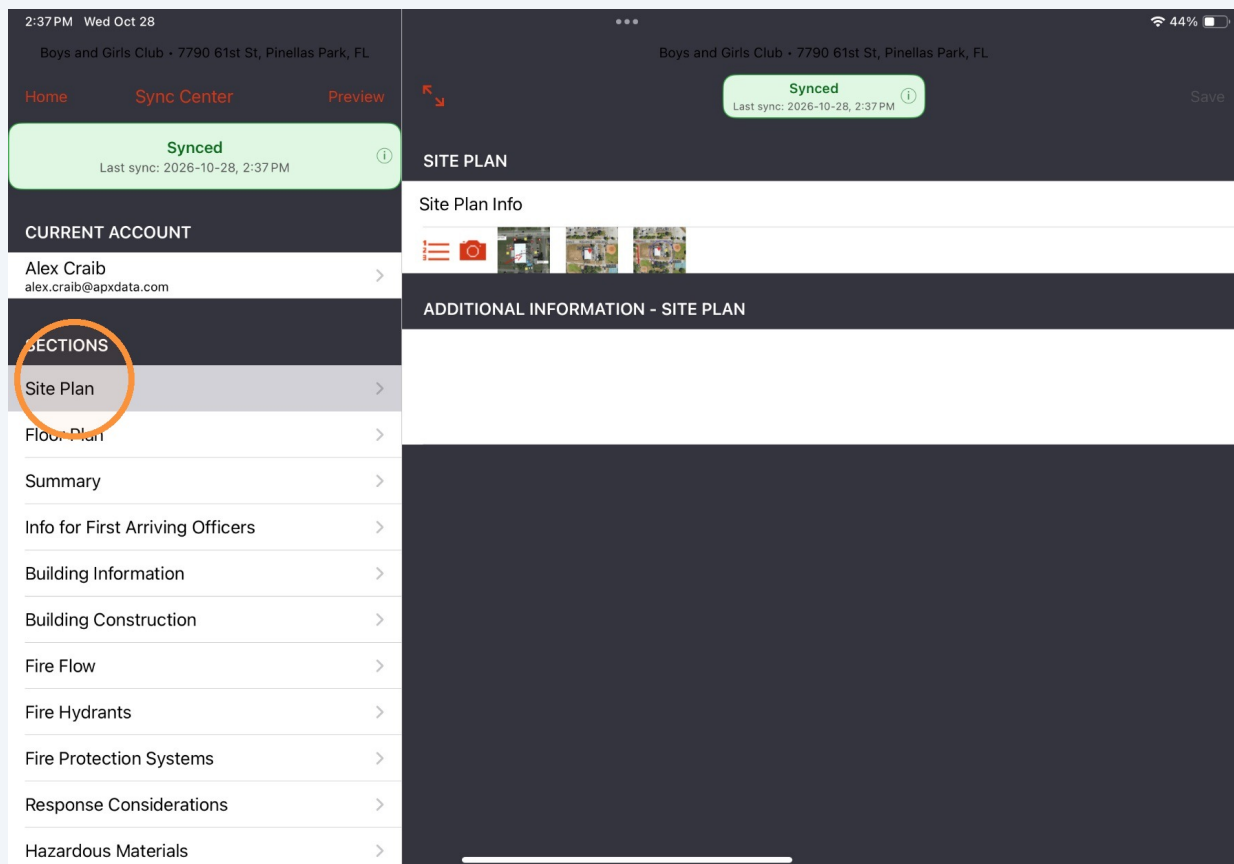


1 From the Home View, open a property record by selecting **Open**.



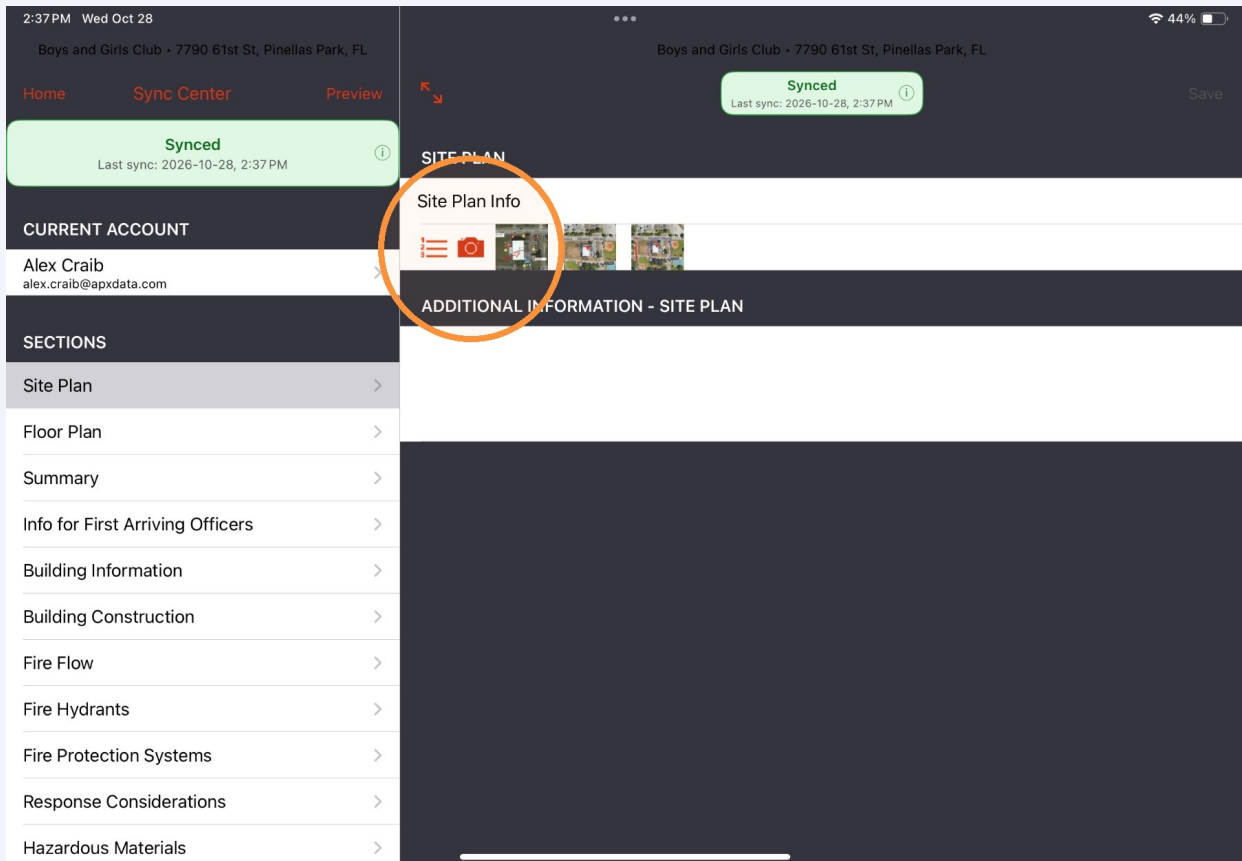
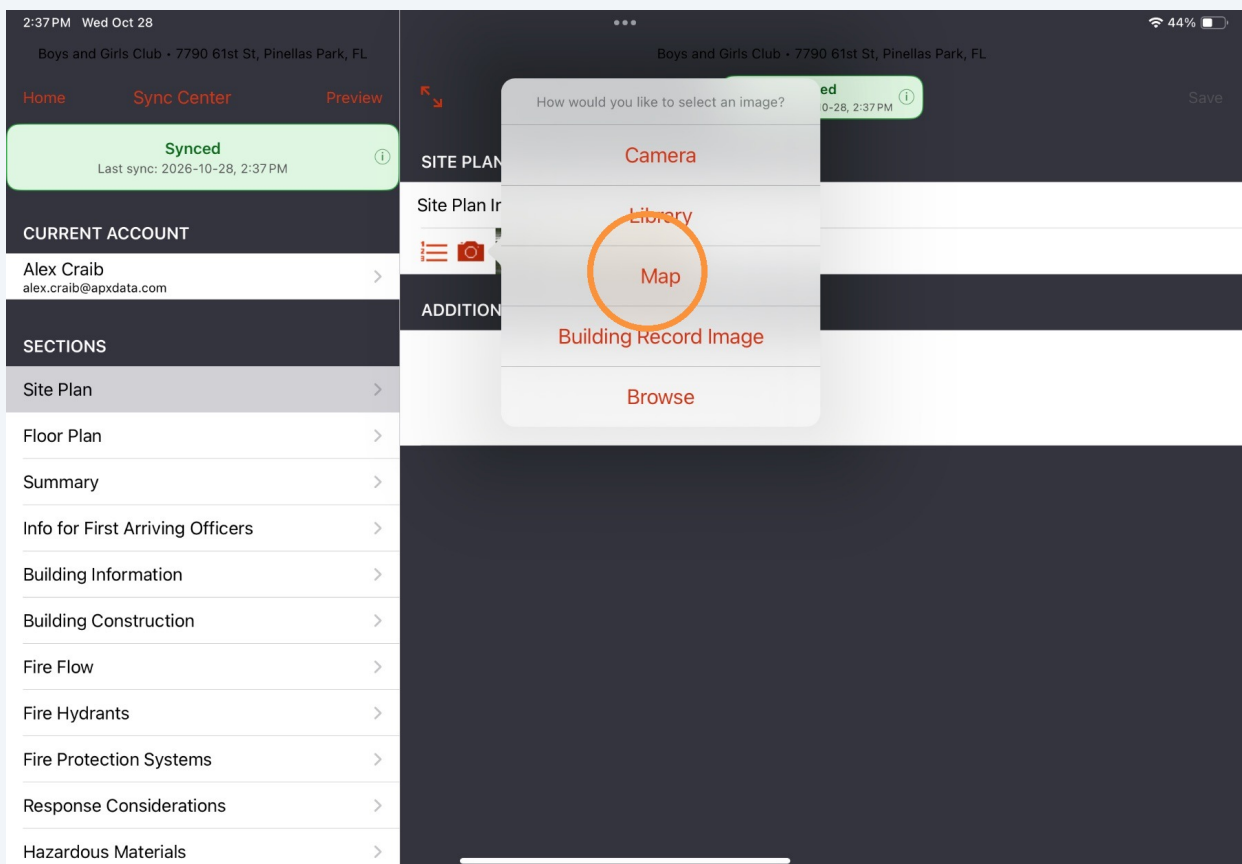
2

Use the preplan menu to navigate to the section with the site plan field.
In this example, it's in the Site Plan section.



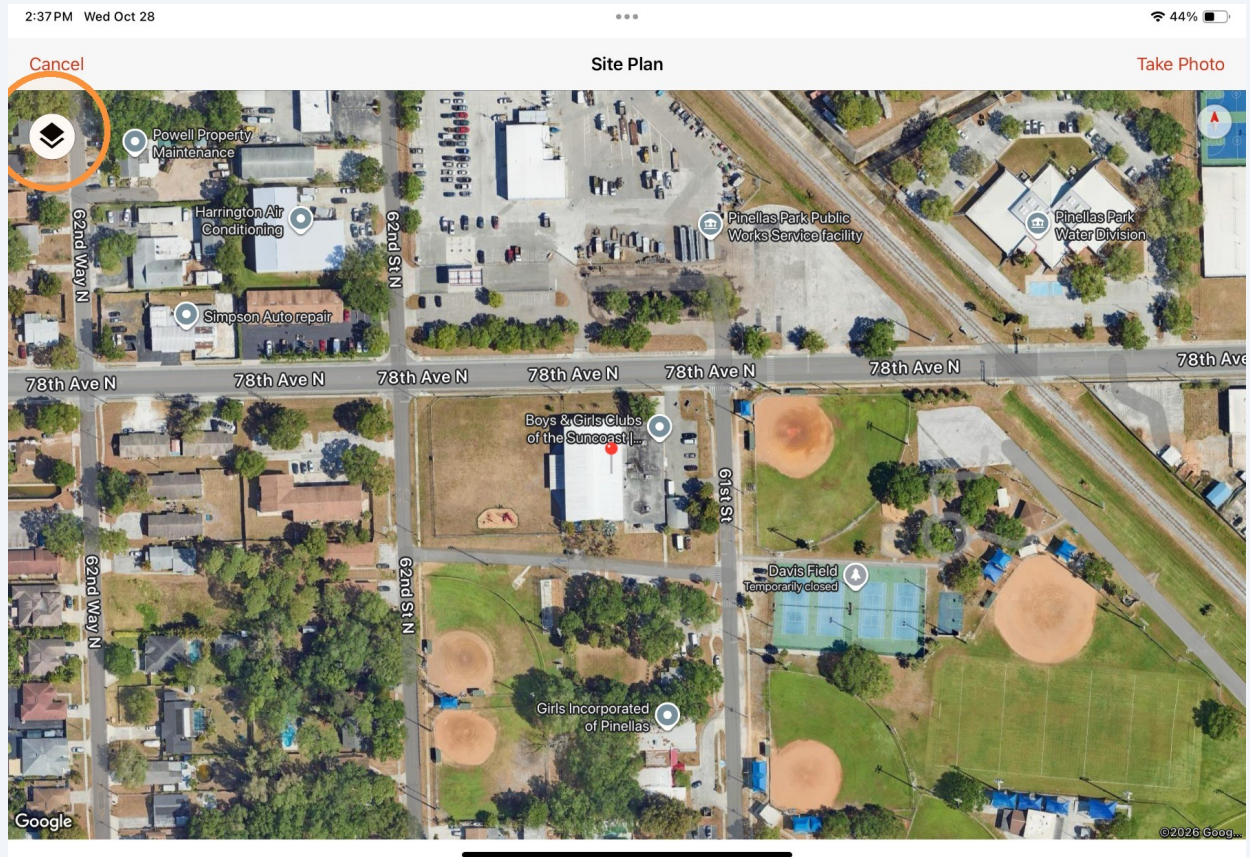
3

Select the camera icon and then **Map**.
A Google Maps view will open.

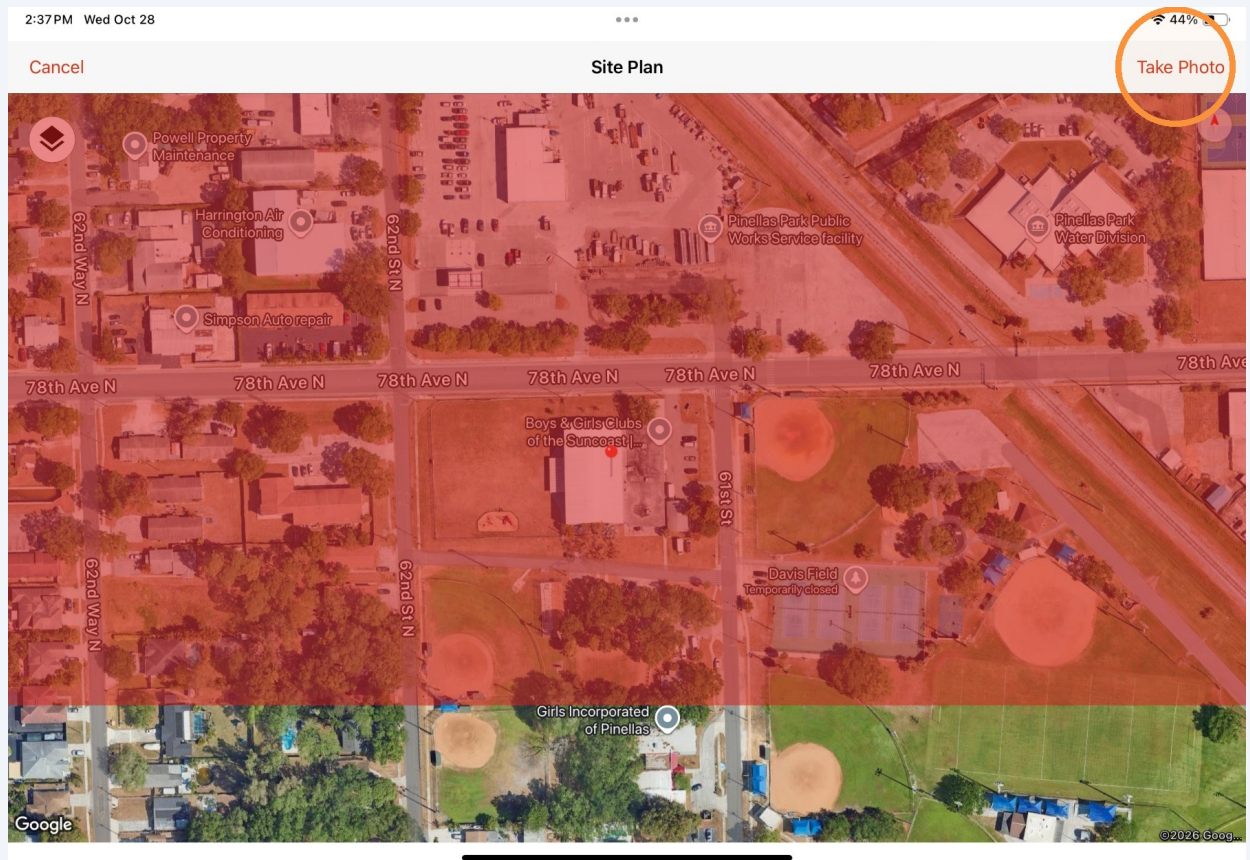


4

Use Pinch/Expand (zoom) or swipe (pan) gestures to position the map image. Use the layer button to toggle between Satellite and Map views.



- 5 Select **Take Photo** to capture the viewable area as a site plan image.



- 6 In the dialog that appears, update the name if necessary, and then select **OK** to confirm the site plan image.

The site plan image will be saved and will appear as a thumbnail in the Site Plan field.

